

## **GREAT AYTON PARISH COUNCIL**

Minutes of the monthly Parish Council meeting held at The Discovery Centre on Tuesday 3<sup>rd</sup> June 2025 7pm Annual Parish Meeting.

**Present:** Cllr Baylin, Cllr Greenwell, Cllr Greer, Cllr Healy-Dufosse Belton, Cllr Kirk (Chair) and Cllr Mason.

**In Attendance:** Angela Livingstone (Clerk), Lee Marley (Cemetery and Services Superintendent), NYC Cllr Heather Moorhouse and 9 residents, North Yorkshire Police Sergeant Ross and PCSO Daniels.

**25.57 Apologies for absence** Apologies for absence were received from Cllr Blackmore. The reason for absence was accepted. There were no declarations of interest.

**25.58 Minutes from the Parish Council Meetings held on Tuesday 6<sup>th</sup> May 2025**

It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held Tuesday 6<sup>th</sup> May 2025 as a true and accurate record. Minutes were signed by the Chair.

**25.59 Police report**

25.59.1 1st April – 30th April 2025 - ASB Personal: 2, Criminal Damage: 1, Theft (including from shops): 1, Violence Against the Person: 2, Other crimes: 1 – suspicious circumstances. Total this period: 7. 1<sup>st</sup> May – 31<sup>st</sup> May Anti-Social Behaviour: ASB Personal: 2, ASB Nuisance: 2, Criminal Damage: 1, Burglary: Commercial 1, Theft (inc Theft from Shop) 9, Auto crime/SMV: 4, Fraud: 1, Violence Against the Person: 2. Total This Period: 22  
Sergeant Ross read his report advising details of the crimes within the month.

*Sergeant Ross and PCSO Daniels left the meeting.*

The Chair advised that he was taking agenda items out of order to allow residents the opportunity to speak.

25.62.2 A resident who was the tenant named to clear plot 11a at the allotments with the hope that this could become a Community Garden if the bid was successful had emailed a request for the GAPC Team to spray off the gardens. It was advised that the land would first be strimmed to enable the spraying to be completed. The Clerk stated that the team had always stated concerns that any community facility would fall to them to be maintain but understood the need on this occasion for the work to be completed. She confirmed that Mr Marley had time in his schedule to complete this task.

**ACTION: GAPC Team**

**25.61 To receive proposal from resident group looking at funding for additional equipment/CCTV/upgrades for Great Ayton Play Park** – to discuss if the Parish Council supports and approves the fundraising

Two representatives from the group involved were attending the meeting to inform of their hopes for the park and to request support to improve the play park from the Parish Council. The previous damage incurred in the park was understood and after there had been comments that people would not donate until there was CCTV this would be looked at first. It was advised that the fundraising group had commenced fundraising and raised over £400 in under a week, without any event yet held. Local businesses were involved and being very supportive. An event was being organised in the Working Men's Club and the Buck had offered their support as a venue. There was some uncertainty on how to move this forward. The Chair informed that the play park had been regularly on the agenda, works were approved at the May meeting and further works highlighted on this agenda for repairs to the zip wire at a cost of £650 plus VAT and prices required for new swing seats. There were also costs for a new bin liner following a fire lit in the bin. The CCTV matter had been discussed several times, the Police had been looking to have a unit on the land at one point, but this had been required elsewhere. Cllr Baylin had information on CCTV to pass onto the group. The Chair informed that there had been a charity organisation set up by parents several years ago but as the children grew this had been wound up. The charity had been able to apply for grants where the Parish Council did not qualify. He stated that the Parish Council welcomed the support from residents. The Clerk informed that Cllr Mason had met with a resident on site at the play park to see what a donation they had of £1000 could be

used on, it had been agreed that equipment needs should be looked at by parents. **RESOLVED:** Clerk and Parish Councillors to organise to meet with the group to talk through information. **ACTION: Clerk**

25.61.1 Ms Loftus had emailed information on speed surveys points across the village for the Endeavour Way. She stated that the s106 funds had come from the developments at Stokesley and they were looking at improving the surface of the pathway at that end of the route. She advised that if the s106 funds were not available to pay for the surveys she was looking for a decision in principle on funding the shortfall of £495 plus VAT by the Parish Council. There was also a possibility of funding from The Margaret Mawston Trust in September. **RESOLVED:** The Parish Council supported the initiative and approved funds if these were required.

25.64.1 Quarry Stone - Three residents informed that they were objecting to the proposal for outside seating. The Chair advised that an extension had been requested, and this had not been possible. As there had been no option to extend the end date until after the Parish Council meeting, Parish Councillors had exchanged emails and had responded to the application but advised that they had been unable to discuss this in public. Councillors commented that the schemes had been impractical and blocked accesses. It was believed that the land in question was Highways land.

*Residents left the meeting.*

**25.60 Report from NYC Councillor** – Cllr Moorhouse informed that she had received some complaints regarding parking arrangements during the road surface works. Some line markings were still required which had been reported to Area 2 both by herself and the Clerk. Cllr Healy-Dufosse Belton informed that there had been some line spillage and asked that NYC were advised of this to rectify. Cllr Greer questioned if the road would be top-dressed as had been completed at Station Road. Cllr Moorhouse advised this was possible in a couple of years after the surface had bedded in. Cllr Greer responded that the top-dressing in Station Road was a disaster and hoped this wasn't replicated. Cllr Moorhouse informed that was late to report an issue but that she would advise of this. Cllr Moorhouse advised that due to the number of objections and the letter sent to residents in Skottowe Close she had requested that the application went to committee and a site visit was held. She reminded that the area was not shown in the Local Plan but that there was the need to build more than 4,000 homes per year in North Yorkshire and that the government was looking at taking planning decisions away from local councils.

*Cllr Moorhouse left the meeting.*

**25.61 To receive proposal from resident group looking at funding for additional equipment/CCTV/upgrades for Great Ayton Play Park** – to discuss if the Parish Council supports and approves the fundraising Discussed earlier in the meeting. The Chair stated that he was delighted that some young parents were involved again, he reminded that a lot of the equipment in the play park was purchased with funding from a previous charity group. The issues around CCTV on the park were discussed and the Clerk was unsure on the data controller rules for this. Cllr Baylin advised that previous issues of high monthly fees had been reduced, he mentioned a unit from Tapo which gave the option to look at any data for a month for a fee and this would allow areas to be blanked out to stop the camera intruding on neighbours. The battery usage was believed to last 6 months. Poles and notices would still be required.

## **25.62 Allotments**

25.62.1 Update on COF application and Allotment Implementation Committee – minutes circulated. Enquiries on the costs had been sent to the solicitor and a timeline had been requested from county planners for their estimate as it was critical and the COF team had asked for this to be provided.

25.62.2 Allotment report – The Clerk had circulated her report on the allotments, there had been some new tenants, and a waiting list was again in place. There had been a request for an additional plot, the plot he had requested would not be vacant until October, but as previously discussed there was the intention to only allow single plots going forward to allow more residents the opportunity to rent a plot. Email from tenant re spraying Community Garden already discussed. Requests from tenants –

9C1 request for wooden shed 8x6 to locate next to greenhouse

75 request to keep chickens

RESOLVED: Requests approved.

Proposal for locked gates from Cllr Baylin - Allotment working party progressing.

Allotment full plot visit organised for 4<sup>th</sup> June.

The GAPC Team had received costs to support issues identified at the allotments. These included the need for additional parking in plot 15a and two additional water taps. The Clerk informed that the prices were not for discussion this evening but to enable an informed decision when the position of the allotments was clear. Cost for parking area £840 plus VAT, additional taps £400.

## 25.63 Lease approval

Village Hall and Yatton House lease – Still awaiting information from Solicitor.

## 25.64 Planning Matters

**25.64.1 Planning applications – Consultation Responses.** –Councillors discussed applications and the following was agreed.

Application ref / Address	Description of Works	Parish Council responses
ZB25/00840/OUT Land West Of Allotment Gardens	Outline application with some matters reserved (considering access) for up to 55 dwellings with associated access including compensatory allotment provision and car park	The Parish Council was predetermined, as it had a land interest at the allotments. A vote was held and it was agreed that a majority supported the development.
ZB25/00936/TPO 20 Easby Lane	Application for tree works: works to seven trees subject to tree preservation order's.	Parish Councillors felt that the works were acceptable but enquired if an arboreal report had been produced.
ZB25/00862/FUL Land To The North Of Langbaugh Hall	Installation of a stand alone solar array and associated sub station building	Large site - no objections.
The Quarry Stone – Pavement Licence	NYC Licensing Dept - application for outside seating, 3 bistro sets with 2 possible locations for siting. Objection on proposed application sent.	The Parish Council had not been granted an extension to discuss this application at the meeting and an email exchange had shown Parish Councillors concerns on the proposal which had been sent to the licensing dept.

**ACTION: Clerk**

## 25.65 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions attached.

### 25.65.1 Correspondence for discussion-

From	Details
The Endeavour Way – Caryn Loftus	Information on suggested survey points for Stokesley & Great Ayton. Request for £495 + VAT towards the survey tubes. NYC N Harding looking at S106 funding. Discussed earlier in the meeting.
Resident	Request for memorial bench – The Clerk informed that on inspection benches had not been possible at the High Green site discussed at an earlier meeting. It was advised that two benches could be sited and be welcomed in the play park, small children area.
Marwood School	Request received 3.6 for barriers to be erected to watch Lloyds Tour of Britain women race. To be progressed and provided if possible.

**ACTION: Clerk**

## 25.65.2 Correspondence for information

Resident	Request for information on purchase of headstone
Cllr Moorhouse	Request from resident 122 Guisborough Road to NYC to purchase adjacent land
Resident	Query on headstone being laid flat in Cemetery, response sent on requirements
NYMNPA	Request for adult volunteers to assist with young volunteers
NYC	Environmental protection complaint re burning waste at allotments
Great Ayrton Methodist Church	Annual Prayer Ribbon tying on Suggitts fence from 24.5 to 6.6
NYC	Email confirming end of protected period for Assets of Community Value
NYC	Consultation on Local Plan priorities and issues and sustainability appraisal scoping report, ends 15.7.25
Resident	Request for support finding relatives graves – being progressed
NYC	10/10A High Street barbers pole no longer being illuminated
British Cycling events	Lloyds Tour of Britain Women cycle race. 5.6.25, stage 1 - from Dalby Forest to Redcar coming via Easby Lane, turning right onto the A173 and on to Guisborough, estimated road closure - 13:04 to 13:37. 6.6.25, stage 2 - from Hartlepool to Saltburn-by-the-Sea from Stokesley towards Guisborough, on the A173 - 12:30 to 13:00. – All information forwarded to local schools with suggestion of safe spot for spectators - the green area at the end of Langbaurch Close.
Outstanding	
Resident	Request to have a commemorative bench Low Green looking towards Marwood Drive, to pay for new metal bench to replace an old wooden bench– Site meeting held, bench agreed needing replacing, Clerk to progress.
Resident	Request for memorial bench or tree in memory of father, long history with Scouts and suggestions sent on using Scout meeting area or possible bench at rear of High Green

**ACTION: Clerk**

## 25.66 To receive reports/information from Councillors and decide upon necessary actions.

Item	Information	Action / Comments
25.66.1 Village Appearance and concerns	Waterfall Park	Information being collated for refurbished panel, working party to form and ensure appropriate details. Cllr Greenwell and Clerk to progress. New plinth in place for Rotary bench. GAPC team working on refurbishing urinal.
	Bins / Road sweeping	Operative being reminded to ensure collection of bins at cricket club – update from Cllr Baylin bin replaced and being collected. Complaint sent on lack of road sweeping in village. NYC hoped that the operatives moving to 4-day weeks with longer working days from July will support this. The Parish Council had been asked to advise of areas of concern and these will be addressed. <b>RESOLVED:</b> Clerk to request a schedule for the road sweeping and a record of sweeping in the past two years. It was agreed that there was no proper service provided which had a knock-on effect on the drains. <b>ACTION: Clerk</b>
25.66.2 Facilities	Cemetery	Further concerns regarding dog waste. New signs advising that if this continues gates will be closed overnight. Signs awaited. It was requested that all other signs were removed from the gates to save any confusion and agreed that there would need to be ban if the issues did not stop. <b>ACTION: GAPC Team</b>
	Yatton House	Planning approval for container awaited. Chased today answer expected by next week
	Play Area	Wooden replacement on large climbing frame approved at last meeting cost £480. Further works required – repairs to zip wire currently out of use cost

Item	Information	Action / Comments
		£650+VAT, APPROVED. Additional quote requested for new swings as identified to be monitored on RoSPA report, price awaited. New bin liner needed following fire in bin, similar bins to be collected from Swainby Playing Field Assoc and used as replacements. Thanks were given to Whorlton Parish Council.
	Public conveniences	Painting quotes received and further quote still awaited. Retrospective panelling was not possible.
	Captain Cook Memorial Garden	Costs for paving still awaited from some companies. Additional company suggested to contact.
25.66.3	Website / Social Media	Update on progress with website/Values & Mission statement/ Social Media. Cllr Healy-Dufosse Belton had set up a Facebook business page and also added the Clerk and Cllr Mason as administrators. Councillors discussed approaching local photographers to request their photographs to use on the website / social media. Cllr Mason had circulated a proposed document for content on the site and it was requested that this be recirculated, which the Clerk progressed.
25.66.4	Food event Summer 2025	Event on 10.5.25 – Successful event well attended and excellent weather. Mr Marley informed that the bouncy castles had left a large pin on the grass, which was noted when the ground was inspected the next day. A further pin was later found. If these had not been found they would have caused irreparable damage to the grasscutter. For future events the grass would be cut shorter under the bouncy castle to enable pins to be seen, the Clerk would request that coloured tape was put on the pins and if there was any damage from pins left this would be charged to the company.
25.66.5	Updates from Parish Council team	There were no further updates.

## 25.67 Financial Reports

25.67.1 To receive and approve items on the Accounts Report. Receipts and Payments to 3<sup>rd</sup> June 2025 were

**AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

### ACCOUNTS REPORT

#### Receipts

<u>Paid From</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
Northern Electric	Wayleave payment	1.5.25	£17.25
Tynethai Streetfood	fete 10.5	6.5.25	£75.00
Roseberry toppings	fete 10.5	6.5.25	£75.00
Big Ds	fete 10.5	6.5.25	£75.00
M&B Rea	April fee	7.5.25	£230.00
The Tannery	fete 10.5	9.5.25	£75.00
Numerous fete entertainment	fete income from entertainment	13.5.25	£360.00
L Kerr	Allotment 9c2 6 month fee and deposit	21.5.25	£39.38
M&B Rea	May fee	28.5.25	£1,545.00
R Gallagher	Allotment 32B 6 month fee and deposit	28.5.25	£78.75
Mr Southall	scattering ashes	29.5.25	£50.00
	<b>TOTAL</b>		<b>£2620.38</b>

#### Payments

<u>Paid to</u>	<u>Description</u>	<u>Date</u>	<u>Amount £</u>
----------------	--------------------	-------------	-----------------

Sam Turner & Sons	cord 100cm brown	31.3.25	£2.75
Sam Turner & Sons	Boots size 9 and size 10	3.4.25	£79.90
Garbutt Brothers Purple Skip hire	8cu yard skip	30.4.25	£288.00
North Yorkshire Council	Advance monthly bin collection charges	1.5.25	£71.36
Nat West	bank charges 5.4.25-2.5.25	3.5.25	£7.70
UK Fuels Limited	Grasscutting diesel and unleaded	4.5.25	£72.44
Sam Turner & Sons	Village fete Round fence post tanalised 87mm x 1.65m x 8	6.5.25	£41.76
Hope Education	Tork smart one toilet rolls x 36	9.5.25	£181.38
Sam Turner & Sons	box 100 wheelybin bags	9.5.25	£22.99
Sam Turner & Sons	weibang sector kit & Wd40	15.5.25	£27.10
Valda Energy	public toilets electric	16.5.25	£40.04
Lex Autolease	Van lease	16.5.25	£473.67
BNP Paribas leasing	Kubota mower	18.5.25	£456.00
UK Fuels Limited	grasscutting diesel	18.5.25	£45.71
Sam Turner & Sons	chain quick repair link ZP 12mm	22.5.25	£5.60
Sam Turner & Sons	duplex web sling, 4 x GB lubricants grease 400g, 2 x dee shackle galv	22.5.25	£22.91
Sam Turner & Sons	workshop repair, 4xchain per foot, and split link	23.05.25	£75.60
UK Fuels Limited	Van diesel and grasscutter unleaded	25.5.25	£105.13
L Marley	stamps x 8	27.5.25	£6.96
Alan Dale	dig and fill grave 27.5	27.5.25	£400.00
David Marwood	Allotment rent	29.5.25	£500.00
Great Ayton Discovery Centre	Donation	31.5.25	£12,500.00
<i>Received after agenda issued</i> Peter Derwent Welding	Repair grass cutter handle	30.5.25	£48.00
		<b>TOTAL</b>	<b>£15,475.00</b>

25.67.2 To amend signatories on the bank account – RESOLVED to remove Christopher Hall and Richard Short and add Cllr Mason, Cllr Healy-Dufosse Belton and Cllr Baylin. **ACTION: Clerk**

25.67.3 To Approve end of year accounts – The conclusion of internal audit had just been received from Chipchase Manners, this had not been sufficient time for Councillors to have viewed the document. The Clerk advised that she would call a short meeting to approve the accounts towards the end of June. **ACTION: Clerk**

*Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.*

## 25.68 Financial Matters

25.68.1 Payroll SLA – Following NYC dramatically increasing their payroll costs, the Clerk had received five quotations for the works. RESOLVED: The figures were discussed, and it was approved that Paul Tranter would be used going forward. NYC to be advised that the new company would be used after the June payroll. **ACTION: Clerk**

25.68.2 Painting quotations for toilet block – An additional quote had been received which was higher than the first quotes. The Clerk was in contact with YLCA to discuss options. **ACTION: Clerk**

Next Meeting – Additional financial meeting to organise for the end of June. Next monthly meeting Tuesday, 1<sup>st</sup> July 2025 7pm at the Discovery Centre.

Signature

Date

Clerk: Mrs Angela Livingstone – [clerk@great-ayton.org.uk](mailto:clerk@great-ayton.org.uk)